

Roles and Responsibilities

Nurse Shift Manager	Charge Nurse
<ul style="list-style-type: none"> • Assigns patients to available nursing staff (Clairvia) • Oversees stocking of supplies and patient room setup • Complete Quality Audits/PIMS • Complete schedules • Participate in/lead MDRs/IT2 • Completes IVOS entry • Complete EOC/Survey Readiness checks (logs, Gluc QC, etc.) • Perform daily rounding on all patients • "Go to" resource for staff and clinicians for patient care and throughput needs during shift • Plans overall nursing care and functions during an assigned shift • Supervises nursing staff assigned to unit • Assesses, monitors and educates nursing staff on patient care • Investigate and submit IVOS Follow-up • Team - daily review/management of schedule change • Performance management • Staff education • Manage and monitor Patient Safety/HOG Initiatives • Initiate patient care conference as needed • Participate in patient/family meetings as needed • Lead shift huddle on unit • Monitor and manage productivity • Performance evaluations • Other duties as assigned by Department Leader 	<ul style="list-style-type: none"> • Assigns patients to available nursing staff (Clairvia) • Monitors/assists with supply needs and patient room setup • Complete Quality Audits/PIMS • Provide Breaks • Participate in/lead MDRs/IT2 • Completes IVOS entry • Complete EOC/Survey Readiness checks (logs, Gluc QC, etc.) • Perform daily rounding on all patients • "Go to" resources for staff and clinicians for patient care and throughput needs during shift